ADMINISTRATORS COUNCIL

Meeting of Tuesday, May 25, 2021

1. Attendance. Chancellor Lui Hokoana convened the meeting of the Administrators Council at 11:48 am in the Chancellor’s Conference Room. Participating in the meeting were: Kahele Dukelow; T. Karen Hanada; Brian Moto; Laura Nagle; Vice Chancellor Debra Nakama; and Vice Chancellor David Tamanaha.
2. Items to be Included in Announcements.
	1. Graduation will be on Saturday, June 5, 2021, at 9:00 am (UH Center, Nurses, Dental Hygiene, and 4-year programs) and at 5:00 pm for everyone else. Attendance is by invitation only.
	2. UH will require COVID-19 vaccination to attend face-to-face classes.
	3. Campus will be reopening to the public in June.
	4. Vaccinations are available at UHMC Health Center. Priority will be given to graduation ceremony participants.
	5. Repaving project.
	6. Free computer training.
	7. Virtual art gallery.
	8. Fall registration.
3. Campus Reopening. The campus will be reopening to the public. Existing “closed” signs will be removed. Indoor mask mandates are still in effect. The Maui Swap Meet will reopen on June 12, 2021. Per President Lassner, on July 6, 2021, all in-person services will resume.
4. Vaccination Update. Mass public vaccinations will be ending. UHMC Health Clinic will offer vaccinations.
5. Campus Budget. The Council discussed possible University budget scenarios.
6. Tenure and Promotion. Chancellor Hokoana reported that tenure letters were issued today.
7. Lahaina Education Center. Chancellor Hokoana reported that he met with Senator Roz Baker to discuss the closure of the Center. He will be meeting with the West Maui Taxpayers Association.
8. Health Clearances. Chancellor Hokoana suggested measures to expedite and improve the processing of student health clearances and vaccinations.
9. Position Vacancies. Laura Nagle reported that a number of academic program vacancies are anticipated due to retirements and departures. The Council discussed the filling of prioritized vacant positions. Cheryl Reeser is assisting in the review of the proposed use of CARES Act funds for certain positions.
10. Graduation. The Council discussed plans and arrangements for graduation. Certain protocols, including the use of wristbands, will be followed.
11. Molokai Farm. David Tamanaha will be meeting with state officials on Molokai regarding the Molokai Farm and its cleanup.
12. ELWD. Karen Hanada discussed a possible working relationship with Hawaii Taro Farm. ELWD is also reviewing procedures to verify the vaccination status of noncredit students.
13. Grant Writing. Chancellor Hokoana discussed the possible availability of a grant writer from UH West Oʻahu.
14. Financial Aid. Chancellor Hokoana reported that, effective today, financial aid is being processed by a newly centralized UHCC Financial Aid office.
15. Admissions & Records. Chancellor Hokoana reported on UHCC efforts toward centralizing Admissions functions. UHCC is planning a central call center for Admissions.
16. Title III. Chancellor Hokoana reported on Title III grant proposals for the renovation of campus facilities.
17. Hulihia. Chancellor Hokoana discussed the newly launched Hulihia program in sustainable systems.
18. Student Help. The Council discussed the hiring of student help for administrative services and other campus duties using CARES Act funds.
19. Campus Signage. The Council discussed the possible installation of electronic signage outside campus buildings.
20. Next Meeting. Chancellor Hokoana suggested that Administrators Council meetings be rescheduled to 9:00 am. The next meeting of the Council will be scheduled later. .